



ROCK
POINT
CENTER

A welcoming sanctuary in the
heart of Burlington, Vermont.

Conference & Event Guide

Welcome to Rock Point Center

Nestled by the wooded shores of Lake Champlain in Vermont, Rock Point Center is your destination for meetings, conferences, weddings, and lake-front lodging. Visitors at Rock Point Center seem to uniformly share an appreciation for the beauty of the Rock Point site, and a tranquility that fosters reflection and the capacity to slow down the pace and truly listen to others.

A broad sample of our visiting organizations includes: spiritual retreats and meetings of faith communities; personal growth groups; many entities within our local colleges and universities; secondary and primary schools; human service agencies; the State of Vermont; and a handful of profit sector organizations.

Rock Point Center is also the host of Rock Point Camp, as well as many family reunions, weddings, and memorial services. And why rush home when the Rock Point trails beckon to be explored and views of Lake Champlain savored on our 130+ acre oasis?

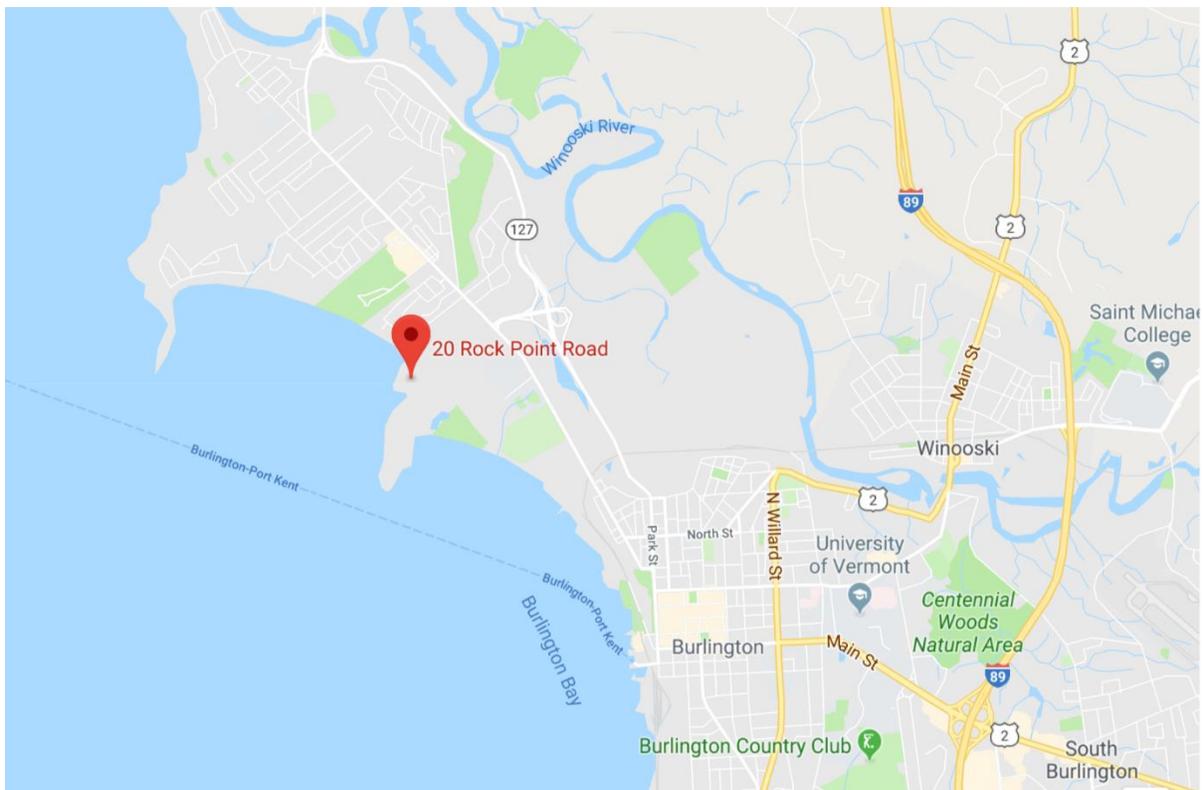
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Our Location

Rock Point Center is located at 20 Rock Point Road in Burlington, Vermont – right on the shores of beautiful Lake Champlain. A winding road through the farms and forests of Rock Point Commons leads to the Center on a majestic shoreline with historical and geological significance.

We are just north of Burlington’s North Beach Park, accessed from a road that begins just after Burlington High School. We share land that is owned and operated by the Episcopal Diocese of Vermont. Our neighbors include the Rock Point School, the Rock Point Community Gardens, and the Diocesan Office. In the summer, we serve as the home of the Rock Point Camp.



Rock Point Center can be reached by car from downtown Burlington in less than 10 minutes, or by bike via the Burlington Bike Path that runs along the waterfront. We are just over 20 minutes from the Burlington International Airport; about one hour from Montpelier, Vermont; and just under four hours from Boston. Montreal, Quebec is only a short 2 hour drive from our location, too!

Property Overview

Rock Point Center includes three main buildings – Butterfield Hall, Kerr Hall, and Van Dyck House. Most of our meeting rooms are located in Butterfield and Kerr Halls; Van Dyke Hall hosts most of our lodging rooms. These three buildings are nestled on the shoreline with ample parking for guests and pathways that connect them.

In addition to these buildings, we also have a small collection of rustic cottages with bunks and plumbing that are available for rent and accessed via a dirt road from the main buildings. Beyond the cottages, you'll find our outdoor chapel and two miles of trails that wind through the 130 acres.



Guests at Rock Point Center enjoy access to all of our property, including trails, beach access, and all outdoor spaces for a small property fee. The property fee can be covered by the event host, or added on to lodging rates for individual guests.

Meeting Rooms

Rock Point Center offers six meeting rooms for your event, ranging from a large dining room to more intimate lounges. Meeting Rooms at Rock Point Center vary in price based on size and capacity (please see room descriptions for more information). There is a 25% discount for nonprofits, and a 25% discount for groups who also use 10 or more lodging rooms. We also offer discounts for multiple rooms or rental of the full facility. Please contact us for more information.

Meeting Room Descriptions & Configurations



Booth Dining Room in Butterfield Hall (50'x22')

Your attention may drift toward Lake Champlain in our largest dining/meeting room! Booth Dining Room features a glass wall bordering the terrace and facing the Lake that makes the room feel open and bright. The room also has a screen for projection purposes with shades to block outside light; one LCD projector is available. WIFI is available. Easy access to restrooms.

Meeting Capacity:

Banquet (round tables) = 56

Banquet (round and square tables*) = 70

Audience (seating only) = 80

U-Shape (seating on 3 sides) = 30

Regular Rate: \$600/day; Non-Profit Rate: \$450/day

*Surcharge applies for extra table rentals



Swenson Room in Kerr Hall (30'x18')

The carpeted Swenson Room is our second-largest room, frequently used for meetings, workshop, and break-outs. This room also faces Lake Champlain with sliding doors opening to a small grassy area with trees. There is a projection screen and an installed white board in the room. WIFI is available. Easy access to restrooms.

Meeting Capacity:

Audience (seating only) = 45

Boardroom (hollow square) = 25

U-Shape (seating on 3 sides) = 20

Regular Rate: \$400/day; Non-Profit Rate: \$300/day



Brown Room in Kerr Hall (18'x12')

The carpeted Brown Room, on the second floor of Kerr Hall, has lounge seating and a lake-facing view. Located directly above the Green Room, it often functions as a breakout room for larger groups.

Seating capacity: 6-10

(couches and upholstered chairs)

Regular Rate: \$100/day; Non-Profit Rate: \$75/day



Butterfield Hall Library (25'x12')

The Butterfield Hall Library is located directly adjacent to the Rock Point Center parking lot and just across the hall from the Booth Dining Room. This room offers seminar-style seating for up to 14 at a conference table. Four cushioned easy chairs make it an inviting break out space for a small group. WIFI available.

Seating capacity: 14

(conference table)

Regular Rate: \$100/day; Non-Profit Rate: \$75/day



Butterfield Hall Piano Room (13'x12')

The intimate Butterfield Hall Piano Room with its cushioned seating, located on one side of the dining room, is a frequently chosen breakout space.

Capacity = 8

(couches and upholstered chairs)

Regular Rate: \$100/day; Non-Profit Rate: \$75/day



Van Dyck Lounge (25'x20')

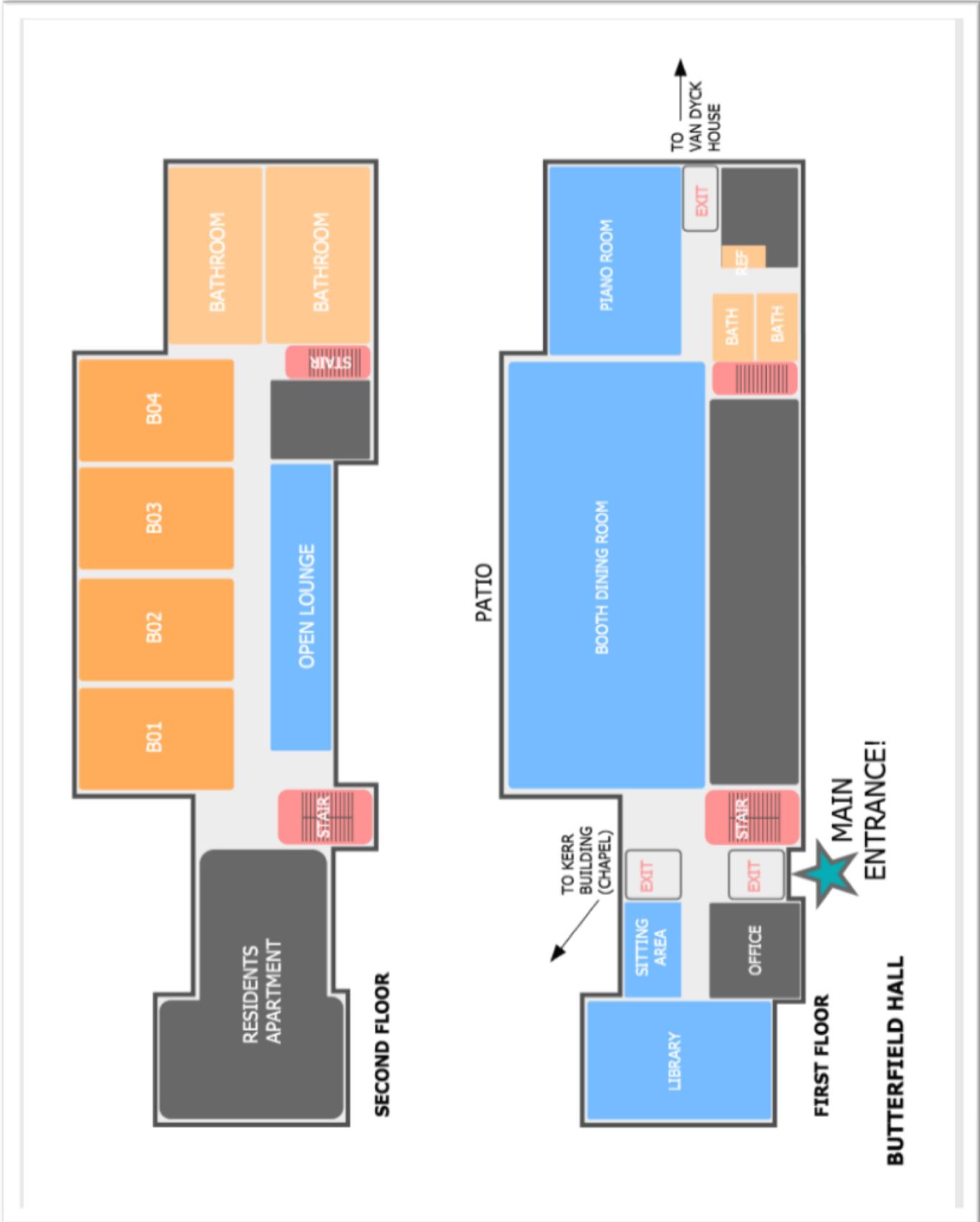
The Lounge in Van Dyck House includes a kitchenette, tucked out-of-the-way at its entrance, a gas-fired wood stove for cozy ambiance, and a lake-facing view through one full-glass wall. Easy access to restrooms.

As an added bonus, most of the lodging rooms available at Bishop Booth Conference Center are located in this building, making it especially easy to coordinate meetings with overnight guests.

Capacity = 16

(couches and upholstered chairs)

Regular Rate: \$100/day; Non-Profit Rate: \$75/day





Indoor Chapel

The Chapel of St. Michael's & All Angels in the Kerr Building is also available for groups and events. The chapel seats about 45 people. Chairs can be arranged audience-style or in a semi-circle. The altar may not be removed from the room. This room is often used for small ceremonies or for reflective components of events. Regular Rate: \$200/day; Non-Profit Rate: \$150/day



Outdoor Chapel

Located a short walk from the Rock Point Center on accessible trails is the beautiful outdoor chapel. In this clearing in the woods, you'll find a raised stone platform with a stone cross, room for a number of guests, and a short path to an overlook with a view of Lake Champlain. This chapel is often used for weddings and other important ceremonies. Chairs can be rented from VT Tent Company if you would like to provide seating.

Regular Rate: \$200/day;
Non-Profit Rate: \$150/day

Lodging Facilities

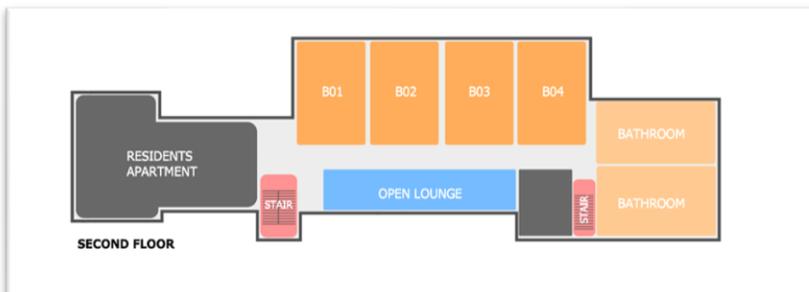
Rock Point Center offers 17 guest rooms designed to sleep individuals and groups; rooms can accommodate from two to eight people through a combination of twin beds and bunks. Most rooms are located in the Van Dyck lodging building, but a small group of rooms is also available above the main dining room.

Amenities

- WiFi
- Shared Bath
- Work Space
- Linens

Guest Rooms & Rates

- Single Room \$80-95
- Double Room \$90-\$105
- Quad Room \$120-\$140
- Octo Room \$240-280



Detailed Room Information

Rooms 102 & 104 (Van Dyck House)

Two twin-size beds and desk with ensuite half-bath. (Full bath located on corridor outside bedroom.) Screened, sliding glass doors in room face densely wooded area. Rinnai heater can be fully controlled by occupants. Room dimensions are 13x12.

Rooms 106 and 108 (Van Dyck House)

Guests in rooms 106 and 108 are essentially occupying a suite. Each room has two, twin-size beds and desk with screened, sliding glass doors facing a densely wooded area. A full bath is located between the rooms. The rooms are directly adjacent to the Lounge. Room dimensions are 13x12.

Room 101 (Van Dyck House)

Two twin-size beds and desk with sliding glass doors that face the Lake and the terrace off the dining room. Full bath is accessed from within the room and shared with the adjoining room. Rooms dimensions are 17x11'6".

Rooms 103, 105, 107 (Van Dyck House)

Each room has two, twin-size beds plus a set of bunk beds, a desk, and lounge chair. The screened, sliding glass doors face the Lake and the terrace off the dining room. Full bath is accessed from within the room and shared with the adjoining room. Room dimensions are 20x12.

Rooms 201, 202, 203, 204 (Van Dyck House)

Each room has two, twin-size beds plus a set of bunk beds, a desk, and lounge chair. The screened, sliding glass doors open out to a balcony that faces the Lake and the terrace off the dining room. Full bath is accessed from within the room and shared with the adjoining room. Room dimensions are 20x12.

Room 205 (Van Dyck House)

This very large room, mirroring the dimensions of the lounge directly below, includes four twin-size beds and two sets of bunk beds, two full baths, a couch, and desk. Window view faces a wooded area. Room dimensions are 28x24.

Room B-1, B-2, and B-3 (Butterfield House)

These rooms are located off a short corridor and have windows facing the Lake. Each room has two twin-size beds, a set of bunk beds, dresser, desk and side chair. The bathrooms are located at the end of the short corridor. There is a small guest refrigerator outside the room. Room dimensions are 16x11'6".

Room B-4 (Butterfield House)

This room features two, twin-size beds, an ample dresser, desk, and lounge chair. The windows face the Lake. The bathroom is located directly outside the bedroom door. There is a small, guest refrigerator outside the room. Room dimensions are 16x11'6".

Cabins – Located a short walk from the Rock Point Center are 5 rustic, unheated camp cabins with bunk beds and plumbing. These are occasionally used by weddings and family reunions. Please contact us for more information.

Preferred Vendors

Rock Point Center has established relationships with Vendors who know our property well and have a history of providing outstanding service to our clients. Please use these vendors for your event needs and speak to us if you have questions.

Catering

Sugarsnap is an outstanding farm-to-table restaurant that serves as the exclusive caterer for Rock Point Center. They are the primary users of our on-site restaurant-style kitchen, and have a long history of providing outstanding catered meals for conferences, meetings, weddings, and other events. Because of our exclusive relationship with Sugarsnap, we are able to offer reasonably-priced, high quality meals for you and your guests.

Our catering fee schedule (may change based on client requests):

- Breakfast \$11/person
- Lunch \$15/person
- Dinner \$20/person



For most conferences and meetings, catering costs will be added to your bill through Rock Point Center. However, we encourage those who are hosting weddings or other more personal events to work directly with Sugarsnap to meet their needs.

We do allow clients to bring in their own simple breakfasts, and we can provide coffee and tea for most break out sessions.

Equipment Rentals

If you require additional rental equipment for your event, we encourage you to contact Vermont Tent Company. They have worked with our venue multiple times and are familiar with the spaces and set-ups that work best for our clients.

Vermont Tent Company can Provide:

- Linens
- Glassware
- Place Settings
- Tables
- Chairs
- Tents



Walking Trails

Rock Point offers almost three miles of walking and hiking trails and 130 acres of privately-owned land along the shores of Lake Champlain, available for public use. Thanks to a partnership with City of Burlington Parks, Recreation & Waterfront, our trail system links up with the city's. Visitors must follow property guidelines available at the Rock Point website (www.rockpoint.org). All guests must have a visitor pass or have paid a property entry fee through the Rock Point Center to use these trails. Property fees are typically included in the space rental fee for events, but can also be charged to individual rooms if the host would prefer.



Brief History of Rock Point Commons

John Henry Hopkins, Jr., son of the first bishop of the Episcopal Diocese of Vermont and eighth Presiding Bishop, conveyed the Rock Point property to the Diocese. His covenant stipulated that the property must be the home for future bishops and for educational purposes.

Born in Dublin in 1792, Bishop Hopkins came to Philadelphia when he was nine. He worked as a book illustrator, water colorist, iron master and lawyer before taking holy orders. While rector of Trinity Church, Pittsburgh, he designed one of the first Gothic revival structures in the United States. In 1832 Hopkins became the first bishop of the Diocese of Vermont, bringing a firm commitment to education and a strong aesthetic sensibility as well as his gifts as a spiritual leader.



The Hopkins family lived at Rock Point for over forty years, molding the landscape to the shape it still retains. Father and sons both influenced the property's development. Bishop Hopkins, driven by two distinct passions, one for creating schools, the other for Gothic architecture, left his imprint in the educational use of Rock Point, and in the building he designed to house the Vermont Episcopal Institute. The Institute

Building represented the culmination of Hopkins' architectural ideas and was recognized as one of the finest Gothic Revival buildings in the East.

John Henry Hopkins's vision continues to shape our use of this landscape. The bishop of the Episcopal Church of Vermont lives on the property. The diocese supports his educational ideals through the Rock Point School and the Rock Point Summer Camp. In addition, the Rock Point Center (formerly known as the Bishop Booth Conference Center) provides meeting space for diocesan and community groups.

Faced with a shrinking endowment and decaying infrastructure, Bishop Mary Adelia McLeod in 1995 appointed a task force to study the future of Rock Point. This group considered several options, including selling the property or developing a portion of it to generate income. Neither possibility seemed viable when measured against the loss of all or part of the property. Instead, the task force affirmed the spiritual, natural, recreational, and historical significance of the property, recognizing that as Burlington loses green space, Rock Point's importance as a natural haven increases, especially as a resource for children.

The task force recommended creating a board of governors to manage the property and to encourage its responsible use by community members.



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